

**Board of Directors of Hope Online Learning Academy Co-Op**  
**Meeting Minutes: February 16, 2010**  
**Approved by the Board of Directors: March 16, 2010**

**Board Members Present:** Michael Bautista; Phil Fox; Jennifer Sobanet (items 1-7)

**Board Members Absent:** Ray Ayon; Stephannie Finley; Charles Johnson

**Hope Online Attendees:** Heather O'Mara (Chief Executive Officer); Joyce Gietl (Chief Operating Officer); Michael Cooke (Chief Financial Officer/Chief Compliance Officer); Sherida Peterson (Chief Academic Officer); Julie Machac (Director of Admissions and Enrollment); Shawn Gillum (General Counsel); Melanie Stone (Office Manager)

**Other Attendees:** Erin Silver (Hope Online Lobbyist)(items 7-18)

1. **Meeting was called to order** at 6:15PM by P. Fox.
2. **Posting of Meeting Notice:**
  - A. P. Fox advises that it was confirmed that the meeting notice was posted at Douglas County School District by Ms. Nona Eichelberger and on the Hope Online website in accordance with the Colorado Open Meetings Law.
3. **Quorum:**
  - A. P. Fox notes that a quorum is present because at least one-half of the members of the Board are in attendance.
4. **Meeting Purpose:** This regular meeting of the Board of Directors will focus on certain items relating to the organization's operations and will provide an opportunity for the Board to act (through approval) or voice concerns (through disapproval).
5. **Agenda Approval:** Motion to approve the proposed agenda was made by M. Bautista and seconded by J. Sobanet.
  - i. Roll Call Vote:
    - a. M. Bautista: YES
    - b. J. Sobanet: YES
    - c. P. Fox: YES
6. **Consideration of consent items:** Motion for resolution to approve all matters on the consent agenda was made by M. Bautista and seconded by J. Sobanet.
  - A. Approval of 1/19/10 Meeting Minutes
    - i. Roll Call Vote:
      - a. M. Bautista: YES
      - b. J. Sobanet: YES
      - c. P. Fox: YES

7. **Update from Hope Online Chief Operating Officer, Ms. Joyce Gietl:**
  - A. J. Gietl presented the proposed calendar for the 2010/2011 school year, which is aligned, as closely as possible, to the DCSD calendar. Motion to approve the 2010/2011 calendar was made by M. Bautista and seconded by J. Sobanet.
    - i. Roll Call Vote:
      - a. M. Bautista: YES
      - b. J. Sobanet: YES
      - c. P. Fox: YES
  - B. J. Gietl asked Julie Machac, Director of Admissions and Enrollment, to review the annual pupil count audit process, which results in the assembly of 28 audit binders.
8. **Update from the Douglas County School District Executive Director, Pat McGraw was postponed until the next Board Meeting.**
9. **Update from Hope Online Chief Academic Officer, Ms. Sherida Peterson:**
  - A. CSAP testing has begun for 3<sup>rd</sup> grade reading.
  - B. S. Peterson reported that Hope Online has held several successful professional development sessions via webinar; the most recent was focused on CSAP preparation.
  - C. The Academic Team has been visiting Learning Centers and presenting "Data-Walks". Data-Walks represent a compilation of center-specific test data (CSAP, Dibels, MAP, etc). The Academic Team discusses learning strategies with the Learning Center director and staff.
  - D. Professional development planning has been expanded to include Hope Online teachers, directors and mentors.
10. **Update from Hope Online Chief Financial Officer/Chief Compliance Officer, Ms. Michael Cooke:**
  - A. M. Cooke presented the financial statements as of December 31, 2009 to the Board for review.
  - B. M. Cooke presented the Form 990 (tax return), as prepared by BKD, to the Board for review.
  - C. M. Cooke reported that two informational meetings were held for all organizations interested in starting Learning Centers for the 2010/2011 school year. Applications were due on January 26, 2010. Interviews and site visits will begin next month.
11. **CDE and Legislative Update from Ms. Erin Silver:**
  - A. E. Silver continues to monitor legislation that may impact online learning. In addition, she is working on the interpretation of the SBE review process, as required by SB215.

12. **Executive Director's Report:**
- A. CDE's Summary Report of the Operations and Activities of Online Programs in Colorado was presented by H. O'Mara.
  - B. H. O'Mara reported that contractual issues led to the termination of IBG Learning Center's contract on January 31, 2010. Students were placed in other nearby Learning Centers or other public schools.
  - C. The SBE recertification process is currently being finalized by the CDE Unit of Online Learning. Hope Online anticipates the process to be complex.
  - D. H. O'Mara announced that Erin Smith, Hope Online teacher, has been named a finalist for the DCSD Apple Awards. All board members are invited to the March 6<sup>th</sup> ceremony.
  - E. Cyberschools Day at the Capitol is scheduled for February 25, 2010. Three Learning Centers will participate with approximately 60 students attending.
  - F. The BOLD program was celebrated at a ribbon cutting ceremony on January 26, 2010. Seven students will be participating, with Bill de la Cruz serving as the BOLD mentor.
  - G. Hope Online's primary curriculum provider, CompassLearning, was purchased by Marlin Equity Partners, a private equity firm. Previously, CompassLearning was a subsidiary of Readers Digest.
  - H. H. O'Mara was happy to announce that there are now six Learning Centers that participate in a hot lunch program. Hope Online is able to offer an alternative to shelf-stable, box lunches through Revolution Foods.
13. **Discussion about Board Governance, facilitated by Mr. Phil Fox:**
- A. Board member attendance was discussed and ideas around attendance commitments were brainstormed. P. Fox requested that Melanie Stone gather past attendance data on all Board Members for future discussion.
14. **Executive Session:**
- A. None
15. **Public Comments:**
- A. None
16. **Announcements:**
- A. None
17. **The next regular meeting is scheduled for March 16, 2010 as a conference call.**
18. **Adjourn:** Meeting was adjourned at 7:40 PM



**Approved by: Mr. Phil Fox**  
Chairman of the Board of Directors  
of Hope Online Learning Academy Co-op

**Date**

3/16/2010